


DD/S 63-4813

13 NOV 1963

MEMORANDUM FOR: CIA Records Administration Officer

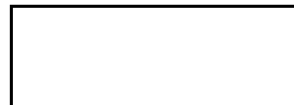


STAT

When we discussed your activities reports and the Records Center last week I did not then know that the short life prediction for available space in the Records Center had come to Colonel White's attention from another source. When he visited the Center on 4 November the Chief of the Records Center advised him that at the current rate of accession the Records Center would be full in about eighteen months. Colonel White remarked that we must find some way to prevent this from happening because he did not think we would undertake any additional construction during the next eighteen months. However he stated that if we should undertake construction now is the time to get started. He has asked for an immediate review of the matter. 

STAT

In our conversation you indicated that several actions taken recently and several which are contemplated will result in space being available at the Records Center indefinitely. I believe we should report this to Colonel White and request that when you bring over the charts on this subject which we discussed last week you also bring a report of the latest predication as to the life of available space in the Records Center.



STAT

ADMINISTRATIVE - INTERNAL USE ONLY